



**AAA ADVISORY COUNCIL
PLANNING & FUNDING COMMITTEE MEETING**

Wednesday, March 1, 2017

Carnelian Room

1:00 p.m. – 2:30 p.m.

MINUTES

Present: Judith Eisen, Brian Gillespie, Sumedha Khanna, Susan Kornblatt Idell, Bob Picker, Jim Redding, Ruth Robeson, Diane Spain

Absent: Peter Holewinski, Rabon Saip, Laurie White

Staff: Rhiannon Coxon, Gary Fontenot, Tracy Repp, Nancy Martin, Irma Ramirez

Minutes: Victoria González-Allen

1. **WELCOME AND INTRODUCTIONS** (Spain) – meeting called to order at 1:03 pm, all were welcomed.
2. **APPROVAL OF FEBRUARY MINUTES (ACTION)** (Spain) – a motion to approve the February 1, 2017 meeting minutes. Khanna/Redding (MSC) to approve as presented; motion approved unanimously.

Brian Gillespie joined the meeting

3. **REQUEST FOR PROPOSAL (RFP) FUNDING ALLOCATIONS (ACTION)** (Spain/Repp)
 - Review of RFP Process:
 - April 6, 2016 – Approved Funding Policies and Funding Priorities
 - June 1, 2016 – Approved funding categories for RFP
 - October 5, 2016 – Approved RFP Funding Recommendations
 - October 19, 2016 - Advisory Council approved P&F's Funding Recommendations for RFP
 - Review of Staff Funding Recommendation for FY 2017-21 RFP
 - Coxon provided an overview of the Funding Methodologies used to create the recommendation and reviewed the Budget Allocations by Older Americans Act (OAA) categorical title.
 - Repp provided explanation of staff recommendation and committee discussed changes as applicable for each program separately.
 - Question was asked how the staff recommendation for the new funding period compared to the Area Plan Service Units and the ability of the service provider to meet their contracted levels. Repp looked at past FY performance to set realistic performance measures and took into consideration that OAA funding represents approximately one-third of the service provider's program budget.
- A. IIIB - Adult Day
- The committee unanimously approved the staff recommendation as presented.
- B. IIIB – Alzheimer's Day
- Change made to number of unduplicated seniors served. The committee

unanimously approved as modified.

C. IIIB – Case Management

- Committee members asked for additional clarification about Linkages case management as a Direct Service and amount allocated. Repp advised funding recommendations for direct services (Linkages and A Matter of Balance) were approved at the 10/5/16 meeting and will continue as approved through FY17/18. Robeson and Eisen requested a future presentation on what Linkages provides and how it is different than contracted case management programs, would like to see the budget as well as have program monitoring. Fontenot agreed this will be provided and can schedule home visits with Linkages Social Workers if requested.
- The committee unanimously approved the staff recommendation as presented.

D. Legal Services

- The committee unanimously approved the staff recommendation as presented.

E. Ombudsman

- The committee unanimously approved the staff recommendation as presented.

F. Transportation

- The committee recommended reducing the funding staff recommended for Sebastopol Area Senior Center, and increase funding for Petaluma People Services Center, Catholic Charities, and Vintage House. The committee unanimously approved the recommendations as modified.

G. Congregate Meals

- The committee unanimously approved the staff recommendation as presented.

H. Home Delivered Meals

- The committee unanimously approved the staff recommendation as presented.

I. Health Promotion – No staff recommendation – not part of RFP- Procurement for IIID Health Promotion funding will be released later this calendar year. The committee requested a presentation on A Matter of Balance as a direct service including the budget and monitoring.

Brian Gillespie left the meeting

J. Family Caregiver

- The committee approved the recommendation as presented. Ayes: Redding, Picker, Eisen, Khanna, Spain; Opposed: Robeson; Abstained: Kornblatt-Idell; Not present: Gillespie.

K. HICAP

- The committee unanimously approved the staff recommendation as presented.

- Motion to approve all program recommendations - Picker/Eisen with modifications stated above to Alzheimer's Day and Transportation.

4. **PROGRAM MONITORING UPDATE** (Spain/Repp)

- To be discussed at next meeting

5. **ADJOURN (Spain)** the meeting was adjourned at 2:36 p.m.